



Executive

Monday 23 April 2012 at 7.00 pm

Committee Rooms 1, 2 and 3, Brent Town Hall, Forty Lane, Wembley, HA9 9HD

Membership:

Lead Member Councillors:

Portfolio

John (Chair)	Leader/Lead Member for Corporate Strategy and Policy Co-ordination
Butt (Vice-Chair)	Deputy Leader/Lead Member for Resources
Arnold	Lead Member for Children and Families
Beswick	Lead Member for Crime and Public Safety
Crane	Lead Member for Regeneration and Major Projects
Jones	Lead Member for Customers and Citizens
Long	Lead Member for Housing
J Moher	Lead Member for Highways and Transportation
R Moher	Lead Member for Adults and Health
Powney	Lead Member for Environment and Neighbourhoods

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item	Page
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1	Declarations of personal and prejudicial interests	
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2	Minutes of the previous meeting	1 - 10
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3	Matters arising (if any)	
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4	Petition - Willesden Library Centre Regeneration Plans	
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A petition has been received in the following terms:

We, the undersigned, petition Brent Council to:

Pause the Willesden Green Library Centre regeneration plans to allow for full consultation with residents in order to ascertain their views on how the area should be developed and the amenities that should be provided or retained.

It has approximately £3,600 names.

5	Deputations (if any)	
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Children and Families reports

6	Determination of proposal to permanently expand primary schools in Brent	11 - 60
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This report informs the Executive of the outcome of the statutory proposals to alter the following schools through permanent expansion from January 2013:

Barham Primary School (Community) by one form of entry
Fryent Primary School (Community) by two forms of entry
Mitchell Brook Primary School (Community) by one form of entry
Appendices circulated separately

Ward Affected:
Fryent;

Lead Member: Councillors Arnold and Crane
Contact Officer: Krutika Pau, Director of

Stonebridge;
Sudbury

Children and Families
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

7 The future SEN developments at Vernon House School and at Alperton Community School 61 - 80

This report informs the Executive of the outcome of the statutory proposals to alter the character of Alperton Community School (Foundation) and Vernon House School (Special).

Appendices circulated separately

Ward Affected:
All Wards

Lead Member: Councillor Arnold
Contact Officer: Krutika Pau, Director of
Children and Families
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

8 Authority to tender contract for the provision of School Meals Services to Brent Schools 81 - 88

This report requests approval to invite tenders for the provision of school meal services via a framework agreement as required by Contract Standing Orders 88 and 89.

Ward Affected:
All Wards

Lead Member: Councillor Arnold
Contact Officer: Krutika Pau, Director of
Children and Families
Tel: 020 8937 3126 krutika.pau@brent.gov.uk

Environment and Neighbourhood Services reports

9 Parking Services Transformation 89 - 144

The Parking Service propose to expand the channels through which customers can obtain the service, simplifying processes, making transactions available through the internet and telephone, and enabling cash payments through retail outlets. Making the service more widely available will enable the parking shops to close, and make the service more cost effective. This will contribute to the savings the Council is required to make under the One Council programme.

Ward Affected:
All Wards

Lead Member: Councillor J Moher
Contact Officer: Michael Read, AD (Policy and
Regulation)
Tel: 020 8937 5302 michael.read@brent.gov.uk

10 Environment and Neighbourhood Services Capital Spend 20012/13: Highways Major Works Programme 145 - 176

This report makes recommendations to members detailing the prioritised programme for major footway upgrade projects, carriageway resurfacing schemes, accessibility and improvements to grass verge areas, renewal of marginal highway land, new street signage/improvements to public realm, gulley maintenance, carriageway resurfacing – short sections, and footway upgrades – short sections.

Ward Affected:
All Wards

Lead Member: Councillor J Moher
Contact Officer: Tim Jackson, Transportation Unit
Tel: 020 8937 5151 tim.jackson@brent.gov.uk

11 Control of distribution of free literature on designated land 177 - 184

This report recommends adoption of licensing powers to regulate the distribution of free literature (flyers/leaflets/newsletters/ newspapers), which causes significant littering problems and can impede passers-by who have literature thrust at them. These controls are being sought now to assist with the effective control of literature distributors anticipated during the Olympic period in an attempt to reduce the amount of waste printed material deposited in certain areas of the borough.

Ward Affected:
All Wards

Lead Member: Councillor Powney
Contact Officer: Yogini Patel, Safer Streets
Tel: 020 8937 5262 yogini.patel@brent.gov.uk

Regeneration and Major Projects reports

12 Supply and Demand and Temporary Accommodation 185 - 204

This report seeks Members' approval of the lettings projections for social housing for 2012/13. It also provides an analysis of housing supply and demand issues, including performance in 2011/12 and challenges for 2012/13 onwards.

Ward Affected:
All Wards

Lead Member: Councillor J Long
Contact Officer: Perry Singh, Housing Needs/Private Sector
Tel: 020 8937 2332 perry.singh@brent.gov.uk

13 Locata Housing Services Ltd - amendments to Company Memorandum and Articles of Association 205 - 244

This report seeks Members' approval that Brent, as a member of Locata Housing Services Ltd, votes to agree proposed amendments to the company's Memorandum of Association and Articles of Association. The reasons for the proposed changes are set out in paragraph 3.2.1 of this report. This report also seeks Members' approval to give the Director of

Regeneration and Major Projects delegated authority to approve any further minor amendments to the Memorandum and Articles of Association of Locata Housing Services Ltd.

Ward Affected:
All Wards

Lead Member: Councillor J Long
Contact Officer: Perry Singh, Housing
Needs/Private Sector
Tel: 020 8937 2332 perry.singh@brent.gov.uk

Central Reports

- 14 Brent Civic Centre - Authority to Tender Contract for Furniture, Furnishings and Equipment** 245 - 250

This report follows the report to Executive in October 2010 where Members agreed to award the contract for the Design & Build contractor for the Civic Centre. As previously reported to Executive in October 2009, the contracts for the construction and fit out of the Civic Centre would remain separate. This report now requests approval to tender for the Furniture, Furnishings and Equipment (FFE) for the Civic Centre.

Ward Affected:
All Wards

Lead Member: Councillor John
Contact Officer: Aktar Choudhury, Civic Centre
Programme
Tel: 020 8937 1764
aktar.choudhury@brent.gov.uk

- 15 Authority to award a framework for Passenger Transport Services for Participating West London Alliance** 251 - 276

This report requests authority to award a Framework Agreement as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this Framework Agreement and, following the completion of the evaluation of the tenders, recommends which organisations should be appointed to the Framework Agreement.
Appendices also below

Ward Affected:
All Wards

Lead Member: Councillor Butt
Contact Officer: David Furse, Procurement
Tel: 020 8937 1170 david.furse@brent.gov.uk

- 16 National Non-Domestic Rate Relief** 277 - 288

The Council has the discretion to award rate relief to charities or non-profit making bodies. It also has the discretion to remit an individual National Non-Domestic Rate (NNDR) liability in whole or in part on the grounds of hardship. This report includes applications received for discretionary rate relief since the Executive Committee last considered

such applications in January 2012. An application has also been received for 100% discretionary rate relief from Meanwhile Space CIC who are working with the Council in bringing empty shop units in Wembley back into use.

Ward Affected:

All Wards

Lead Member: Councillor Butt

Contact Officer: Richard Vallis, Revenue and Benefits

Tel: 020 8937 1503 richard.vallis@brent.gov.uk

17 Authority to award contract for the to implement an Oracle R12 HR/payroll system 289 - 304

Brent plans to replace its underperforming Logica based HR/Payroll system with a proven HR/payroll system that will provide self-service, streamlined processes, improved functionality and quality management information and to upgrade its financial system to Oracle R 12. This report requests authority to award contracts as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering framework agreements and, recommends the award of call-off contracts. *Appendices also below*

Ward Affected:

All Wards

Lead Member: Councillor Butt

Contact Officer: Clive Heaphy, Director of Finance and Corporate Services

Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

18 Authority to award contracts for insurance services 305 - 320

This report informs Members of the award of contracts for the provision of Insurance services by the Director Of Finance & Corporate Services, which were set out within 4 lots, as required by Contract Standing Order 88. This report summarises the procurement process undertaken by officers to procure suppliers for the provision of services and, following completion of the evaluation of tenders, to whom the contract was awarded.

Appendices also below

Ward Affected:

All Wards

Lead Member: Councillor Butt

Contact Officer: Martin Spriggs, Exchequer and Investment

Tel: 020 8937 1472

martin.spriggs@brent.gov.uk

Adult and Social Care reports - none

19 Any Other Urgent Business

Notice of items to be raised under this heading must be given in writing to

the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

20 Reference of item considered by Call in Overview and Scrutiny Committee - none

21 Exclusion of Press and Public

The following items are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely:

APPENDICES

Item 17 – Oracle HR Payroll

Item 18 – passenger transport services

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Item 18 – passenger transport services

Information in respect of which a claim for legal professional privilege could be maintained in legal proceedings

Date of the next meeting: to be agreed at the Annual Meeting in May 2012



Please remember to ***SWITCH OFF*** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the second floor.
- Catering facilities can be found on the first floor near The Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge